

Wendy Hilliard Foundation  
Payment Policy & Class Procedures

**WHF SATURDAY COMMUNITY GYMNASTICS PROGRAM**

**OCTOBER 8, 2011 – JUNE 9, 2012**

**(28 WEEKS)**

**THERE IS A \$75 NON-REFUNDABLE REGISTRATION FEE  
REQUIRED TO RESERVE A SPACE**

**PAYMENT PLANS ARE AVAILABLE! \$50 PER MONTH**

**SIBLING DISCOUNT IS \$75 PER CHILD**

**SCHOLARSHIPS ARE AVAILABLE**

**\*NEW PARENT ORIENTATION AND ON-SITE REGISTRATION SATURDAY, OCTOBER 1,  
2011- RIVERBANK STATE PARK GYMNASIUM**

**PAYMENT PLAN** \$50 OCTOBER 1, \$50 NOVEMBER 1, \$50 DECEMBER 1, \$50 JANUARY, \$50  
FEBRUARY 1, \$50 MARCH 1, \$50 APRIL 1, \$25 May 1

ALL PARTICIPANTS MUST WEAR A WHF T SHIRT! THE COST OF THE WHF T-SHIRT IS \$15  
AND CAN BE PURCHASED ON SITE. CREDIT/DEBIT CARDS, MONEY ORDERS OR CHECK  
ONLY!

**THERE ARE NO MAKE UPS CLASSES FOR THE WHF GYMNASTICS  
PROGRAM, UNLESS A CLASS IS CANCELED BY WHF OR RIVERBANK  
STATE PARK.**

**Cancellation/Refund Policy**

Requests for refunds (not including the non-refundable registration fee and any classes taken) must be in writing. Monthly stop payments will only be processed prior to the following month. (No partial month refunds are available.)

## **Choosing the Right Class for the Age of Your Child**

Please sign up for the age group that your child will be at the beginning of the session. All classes will be divided by age and ability. For example; Pre-School (Ages 3-5) - The child must be three at the start of the session. Our instructors will determine if a child should be moved to a different group or class and we will find the right fit that best serves the student.

## **Dress Code**

WHF t-shirt and black spandex shorts or black leggings (without feet) (with or without white socks) must be worn for each class. Students are allowed to miss one class only without the proper attire. If, thereafter, students are not properly attired, a t-shirt must be purchased to attend class. No ballet shoes, tights with feet, oversized t-shirts, sneakers or sandals. No jewelry, except small post earrings. Long or loose hair must be secured away from the face in ponytail or bun--no barrettes or tie balls, especially at the top of the head. **\*NEITHER THE WENDY HILLIARD FOUNDATION, NOR RIVERBANK STATE PARK IS RESPONSIBLE FOR LOST OR STOLEN PROPERTY.\***

## **Rules and Regulations**

- **All Students Must Sign In and Check Attendance at Wendy Hilliard Foundation Desk.**
  - **Parents Must Wait For Students In The Waiting Area (except the child/parent classes)**
  - **Parents Must Be On Time To Pick Up Students.**
  - **Late Students are only Permitted To Enter Class – At The Discretion Of WHF Staff**
  - **Class Schedule is Subject To Change.**
  - **No Gum, Candy, Food or Beverages inside Gym.**
  - **Workshop Participation Is Required Of All Students.**
  - **No Running in Gym without Permission.**
  - **Students Must Never Attempt A New Skill Or Use Apparatus Without Permission.**
  - **Permission Must Be Received From The Instructor For Rest Room Or Water Breaks.**
- Students Or Parents Behaving In A Disruptive Manner Will Be Dismissed From Class Immediately. Continuing Misconduct Will Result In Dismissal From The Program**